**HUMANE SOCIETY OF THE OHIO VALLEY**

**MONTHLY BOARD MEETING**

**December 4, 2019**

**Present:** Mike Montgomery, Amy Rogers, Ethan Gerber, Esther Salem, Jim Raney, Amber Dennison, Karissa Reynolds (Manager), Bri Deem (asst Manager)

**Approval of Minutes**

Motion made by Ethan, second by Esther to approve the November 6, 2019 HSOV Minutes. Motion passed unanimously.

**President's Report**

None

**Shelter Manager’s Intake/Disposition Report - Sharon Paul via email**

Distributed YTD through November 2019 Canine/Feline Intake Disposition Report

 Canine Intake: 54 (YTD 667) Canine Disposition: 51 (YTD 693)
 Feline Intake: 18 (YTD 716) Feline Disposition: 59 (YTD 829)

**Operations Report - Amber**

Items Discussed (no votes taken) –

Shelter staying full, adoptions going well, but intake steady-cats and dogs.

Dr. Schooley rotation every 2 weeks-going well.

Mike and Karissa did not attend the Commissioner’s Meeting at the request of the Commissioners-2nd month in a row.

December Specials- $10 cat adoptions, final month Frances will pay the remaining part of the fee. Dog special- $95 for dogs in shelter longer than 6 months.

Fear Free Training Opportunity coming Spring 2020 for staff, volunteers.

Jim drafted handout for requests for contract increases
Amy updated on a Large rescue pull for dogs scheduled for Dec. 1

Jim shared rough draft of adoption contract change of policy for refund of adoption fee.

**Finance Committee Report/Treasurer’s Report - Amy**

Presented November 2019 P&L reflecting a net loss of $7,865.10

Bank Balances as follows

 Per QuickBooks as of 11/30/19 Per Bank Statement as of 11/30/19

 General $3,359.73 General $4,886.66

 Petty Cash $3,235.72 Petty Cash $3,235.72

 Special Projects $736.29 Special Projects $736.29

 Surplus $42.16 Surplus $42.16

MCF Balances as of 9/30/19

 General $16,053.44

 Medical $24,952.94

 Facilities $41,222.95

 Schafer Trust $1,867,359.63

Motion to accept the Treasurer's Report made by Ethan, second by Esther. Motion passed unanimously.

**Building, Grounds and Maintenance – Mike**

Changed Filters

Regulated Outputs on Heating Units

Converted EU to Whelping Room

**Homeward Bound Committee - Sharon Paul via email**

Provided detailed list of all animals in foster care

 46 cats/kittens in foster care

 2 cats/kittens transferred to rescue groups in November 2019

 76 dogs/puppies in foster care

38 cats were altered at the Help Clinic in Barboursville, WV on November 4th and 18th and paid for by Friends of Felines. Special thanks to Friends of Felines for their continued support!

NOTE:October 2019 revision to reports- +10 dogs

 November 2019 revision- +9 cats, 10 dog

Most of the additions were puppies, kittens born, report was created prior to kennel cards being made for the new arrivals.

**Public Relations Committee – Amber / Sharon P via email**

HSOV Main Page as of 12/1/19 – 24,137 followers

HSOV Group Page as of 12/1/19 – 12,669 followers

Petfinder, Adopt-A-Pet and HSOV albums are updated daily

Publicity about upcoming events, the Wednesday Wish List and stray animals are updated on a regular basis

Stray animals are posted on both Facebook pages on a timely basis.

Adoption photos are posted when available

Amber continues posting $2 Tuesdays, Amazon, Chewy & Kroger Partnership reminders and updates the website. Board & membership reminders posted, & fundraisers for shelter items needed. Special giving Tuesday post 11/26. “Light up our Lives” online option form added to FB & website. Joined Kuranda Bed shelter donation program.

**Fundraising Committee - Amy**

Previous Events

 November 9th – Gator’s Scavenger Hunt

November 14th – 1st Nazarene Craft Show - Esther donating profits

November 20th – WVUP Craft/Vendor Show

 December 1st – Craft Show – Esther donating profits

Upcoming Events

3rd Street Deli – Supply Drive Until Christmas Eve

December 7th – Quarter Auction, Beverly

December 7th & 8th – Pet Photos with Santa @ We Lov Pets

April 1st – Warren Craft Show – Esther donating profits

 March 28, 2020 – Fur Ball

**Volunteer Committee – Ginger**

Old Business

November 9th – Gator’s Scavenger Hunt

November 11th – Fur Ball/Fundraising Meeting

November 20th – WVUP Craft/Vendor Show – 8:30AM till 4:30PM (Jennie Sherrard)

November 23rd – Story Time with a Dog and Kitten in Beverly

November 29th – Tree Decorating

November 30th – Christmas Parade

New Business

December 7th – Quarter Auction, Beverly

December 14th – Loft Tour @ Over the Moon Pizza – 2:00PM till 6:00PM (Information table, passing out cookies and dog treats)

March 28th- Furball

**Membership Committee - Amy**

55 Members for 2019

11 Members for 2020

5 New in October 2019

Leight continues to distribute 2020 Membership Forms throughout the county.

**Unfinished Business**

None

**New Business**

None

**Public Comment**

None

**Annual Election**

Four positions for a full three-year term were available

11 paid members present and voted

Three candidates expressed interest for the 2020-2022 term

Leight Murray, Jim Raney and Sheri Schwartz were all three elected for a three-year term, 2020-2022

At 6:50 PM - Mike excused the public for Board to enter Executive Session

At 7:37 PM – Mike advised returning to regular session – public welcome to return – none returned

Motion to adjourn made by Ethan, second by Leight. Motion passed unanimously.

Respectfully,

Amber Dennison

Secretary