**HUMANE SOCIETY OF THE OHIO VALLEY**

**MONTHLY BOARD MEETING**

**May 1, 2019**

**Present:** Julie Lowther, Amy Rogers, Mike Montgomery, Amber Dennison, Chris Roy, Ethan Gerber, Jim Raney, Esther Salem, Karissa Reynolds - Manager

**Absent:** Rennelle McIntire – Asst Manager

**Approval of Minutes**

Motion made by Ethan, second by Esther to approve April 3, 2019 HSOV minutes. Jim – no, everyone else - yes, Motion Passed

**President's Report - Julie**

Bonnie Walters turned in her resignation effective 04/09 – voted/all in favor/accepted 04/10

New manager was hired starting May 1 – Karissa Reynolds

**Shelter Manager’s Intake/Disposition Report - Sharon Paul via email**

Distributed YTD through April 2019 Canine/Feline Intake Disposition Report

 Canine Intake: 55 (YTD 242) Canine Disposition: 72 (YTD 273)
 Feline Intake: 89 (YTD 227) Feline Disposition: 61 (YTD 291)

**Operations Report - Amber**

Shelter Hours – changing effective May 1, 2019

 Monday Closed

 Tues-Fri 11 to 6

 Sat-Sun 11 to 5

Cat/Kitten Numbers

 April special helped finalize many adoptions – including fosters

Vet Visits

 Still visiting every two weeks – next visit week of 04/29

Welcome/Training for new manager

 Julie will ensure a board member is there

 Operation Manual still in the works

Training Opportunity

 Zanesville May 23, 2019 – Rennelle and Karissa will be attending

April/May Specials

 Egg Tree went well – going through April 30th

 A couple of ideas were mentioned for May

MCF Tour

 04/29 at 2pm – grant proposal for sound baffles in Main

Girl Scout “Gold Star” Project

 Adding water/rest stations on the walking path

 Providing additional sunscreens for play yards

 Reading program for dogs/kids

Strategic Plan

 Jim sending email asking for strengths, weakness, etc

**Finance Committee Report/Treasurer’s Report - Amy**

Presented April 2019 P&L reflecting Net Profit of $380.74

Bank Balances as follows

 Per QuickBooks as of 4/28/19 Per Bank Online as of 4/30/19

 General $1,843.56 General $5,155.47

 Petty Cash $253.72 Petty Cash $563.72

 Special Projects $4,760.29 Special Projects $4,980.29

 Surplus $492.16 Surplus $492.16

MCF Balances as of 2/28/19

 General $32,941.85

 Medical $24,952.94

 Facilities $38,833.01

 Schafer Trust $1,795,737.83

Motion to accept Treasurer’s Report made by Ethan, second by Esther, Motion carried unanimously

**Building, Grounds and Maintenance – Mike**

Hot water tank fixed – large expense

Sound Baffles – need ballpark of labor cost (Jim/Mike getting quotes)

**Homeward Bound Committee - Chris / Sharon Paul via email**

Provided detailed list of all animals in foster care

 64 cats/kittens in foster care

 26 cats/kittens transferred to rescue groups in April 2019

 32 cats/kittens were spayed/neutered in April at the Spot Clinic

 All of which were paid for by Friends of Felines

 85 dogs/puppies in foster care

Will be revising the current rescue list – updating HSOV Rescue Agreement

Looking for ways to manage the foster to adopt list for spay/neuters

Creating a list of approved transport drivers

All rescue contacts need to go through the proper channels

**Public Relations Committee – Amber / Sharon P via email**

HSOV Main Page as of 4/30/19 - 22,632 followers

HSOV Group Page as of 4/30/19 - 11,467 followers

Petfinder, Adopt-a-pet and HSOV albums are updated daily

Created a new album on Facebook – Foster to Adopt

 Hopefully will clear up confusion as to which animals are available

 Only Foster to Adopts will be in there – not adoption pending

Amber continues posting $2 Tuesdays, Amazon, Chewy & Kroger Partnership reminders

Open House was held April 14, 2019

**Fundraising Committee - Amy**

Previous Events

 April 13 – Luau Pawty Supply Drive @ Mtta Health & Wellness Center - $150 donations + supplies

 April 20 – Sam’s Club Supply Drive - $1000 plus $1700 of supplies

 April 20 – Throw Down for the Pound - $4300

Upcoming Events

 May 4 – Microchip Clinic/Bake Sale/Adopt-a-thon @ We Lov Pets

 May 17 – HSOV Dog Art Exhibition @ Herman Fine Art Center/ Marietta College

 June 8 – Pancake Breakfast @ Applebee's

 July 13 – (Tentative) Vaccine Clinic @ HSOV

 August 24 OR Sept 21 – Poker Run/Bike Show

 Sept 6-8 – Sternwheel Parking

 Nov 23 OR Dec 7 – Quarter Auction

**Volunteer Committee – Ginger**

Previous Events

 April 5 – First Friday Pop Up & Green Acres

 April 14– Open House HSOV

April 20 – Throw Down for the Pound

 Sam’s Club Supply drive/Bake Sale/Adopt-a-thon

 Earth Day Armory

 April 22– Earth Day Marietta College (t-shirt toys made)

Upcoming Events

 May 3 – First Friday

 May 4– We Lov Pets Adoptathon/Bake Sale/Microchip Clinic

 May 6 – Paw Painting at the shelter

 May 8 – WVUP Event

 May 10 – Dog Days of May at Belpre United Methodist Church

 May 17 – Art Expo at Marietta College

 May 23 – Pet Your Stress Away at Marietta High School

 May 31 – Belpre Riverview Credit Union Adoptathon

**Membership Committee - Amy**

40 members for 2019

1 new in April 2019

**Unfinished Business**

None

**New Business**

None

**Public Comment**

None

At 7:35 PM - Julie excused the public for Board to enter into Executive Session

Julie announced the next meeting will be June 5, 2019 at 7:00 same location

At 8:51PM – Amy advised returning to regular session – public welcome to return – none returned

Jim moved to disestablish the Humane Officer position due to insufficient workload effective May 5, 2019 – Ethan seconded – all in favor – motion passed

Jim moved to transfer the current employee in the Humane Officer position to a Senior Kennel Technician position reporting directly to the Shelter Manager at the same rate of pay effective May 5, 2019 – Mike seconded – all in favor – motion passed

Motion to adjourn made by Ethan - second by Esther – all in favor – motion passed

Respectfully,

Julie Lowther

HSOV Board President