**HUMANE SOCIETY OF THE OHIO VALLEY, INC.**

**REGULAR BOARD MEETING MINUTES**

**July 13, 2022 || 6:00p-7:20p**

PRESENT: Leight Murray, (President), Amber Dennison, Esther Salem, Michele Newbanks, Mike Montgomery (Treasurer), Flite Freimann

Absent: None

1. Call to order at 6:00PM. Approval of Minutes of the Board meeting in June 2022:
	* Motion – Flite
	* Second – Amber
	* Unanimously approved
2. Public comments
	* Rea & Associates sent about a dozen employees to paint the outside of the shelter. They were not able to paint the entire building, but the part they did paint looks very good.
3. Treasurer’s report – No report was available, as Amy, who normally prepares the report was unable to do so due to illness.
	* Motion to table approval of Treasurer’s report (to such time as Amy is over her illness) – Flite
	* Second – Amber
	* Unanimously approved
4. Executive Director’s Report
	* Intake of 44 dogs (3 from the Dog Warden for Safe Keeping), 30 strays, 11 owner surrender, 5 returned to the shelter, 11 to rescue, 34 adopted, 15 owner reclaim
	* Intake of 50 cats, 39 strays, 1 returned to shelter, 10 owner surrenders, 15 to rescue, 21 adopted, 2 owner reclaim
	* Shelter is completely full. We are seeking additional fosters. We currently have 31 canines and 93 felines in the shelter.
	* The Black case concluded late in the evening on July 12th. We are working to determine the fees that will be paid to the shelter for the care of these dogs since August 21, 2020.
	* Karissa is working on spay and neuter focused grants from Pedigree and Bissell.
	* 3 kittens tested positive for PanLeukemia. This is extremely contagious, so all cats have been quarantined for the past two weeks. The 3 young kittens were very ill and were euthanized. One other kitten tested positive but seems to be fine.
	* Reduced adoptions fees (down to $20) seemed to help increase the number of adoptions. The gap in adoption fees was subsidized by a grant secured for the shelter by Amber.
	* Motion to approve – Esther
	* Second – Mike
	* Unanimously approved.
5. Operations
	* Shelter is extremely full
	* Need for Volunteer Coordinator still very critical
	* Need more fosters – can we do more to encourage people who find kittens to actually foster them and not bring them to the shelter.
	* Mike will follow up with insurance companies about possible health insurance for shelter employees.
	* PetBrand to donate more dog/cat food and supplies from their location in Columbus. We are considering transportation options. Will need to pick up this month. We are in discussions with them to see the best way to arrange transport.
	* Acoustic panels to be installed this fall when shelter should have fewer dogs on site.
	* Shelter looking for funds for enrichment – catio, agility equipment, etc. Amber is researching and applying for grants for these items.
	* Karissa, The Dog Warden and the Director of Adult Svs met to discuss assisting with short term situations. MCF has started a fund to help with this issue, waiving certain minimum requirements.
6. Fundraising Report
	* Still working on possible Golf outing and Bingo
	* Howlin’ Blues Party – 8/12 inside the Lafayette Hotel Ballroom.
	* Rails, Trails and Ales – 8/13 in Muskingum Park
	* Possible Fur Ball Date – March 25,2023
	* Rummage Sale 7/29 and 7/30. Need volunteers to help set up tables and goods on 7/28
	* Committee will meet Face-to-face monthly as we begin our capital campaign
	* Dog Days at the Farmers Market was a success. Volunteers brought some dogs and Esther was able to sell some of her crafts and accept additional cash donations for the shelter.
7. Technology
	* Michael Stoffel at iTech and Mike Montgomery met to work through any issues the new phone system might create for our security system. ITech will be generating an invoice for the needed equipment. They also discussed placing 5 speakers around the shelter to page people when necessary – separate estimate to be provided shortly.
	* Esther looked at Kati’s computer which was running slowly. It is fixed in the short term and will be looked at by Corey in the coming week.
	* Eventually, we need to work on trying to import data from Shelter Pro into ShelterLuv.
	* Mike will check some potential security camera issues, as well as “cleaning up” the shelter alarm codes.
8. New Building – No report currently.
9. Facilities
	* Water usage is very high. Marietta Noon Rotary has purchased a tank-trailer from WCCC that will be cleaned, pressure-tested, repaired, if required, and modified to harvest rainwater from HSOV's roofs and store for kennel cleaning.  The project is tentatively scheduled in August subject to any repairs required.
	* A few outdoor roofs are left to repair, which should be done soon.
10. Finance
	* Rea & Associates told us we would be getting close to $79,000 in Employee Retention Credit (COVID related)
	* We are experiencing higher than usual Vet bills due to extremely high numbers of animal in our care, and the poor condition of many when they arrive or are surrendered.
11. Volunteer
	* Reminder to log volunteer hours
	* No one has expressed interest in being the Volunteer Coordinator
12. Membership
	* New membership application went to the printer.
	* Flite suggested we add a $50 food sponsor, and a $75 spay fee sponsor to the other sponsor categories listed.
13. Homeward Bound
	* See Executive Director report
14. Public Relations – The next column for the Marietta Times will address the financial needs of the shelter and stories of specific animals we have helped find furever homes.
	* Sharon Paul is delaying the newsletter until September.
15. New Business – none
16. Unfinished business – see information above about Blacks Case.
17. Motion to Adjourn – 7:20
	* Michele
	* Second: Mike
	* Passed Unanimously
18. Meeting Adjourned at 7:05 pm. Next meeting is August 10th, 2022