**HUMANE SOCIETY OF THE OHIO VALLEY**

**MONTHLY BOARD MEETING**

**January 2, 2019**

Present: Julie Lowther, Amy Rogers, Esther Salem, Mike Montgomery, Amber Dennison, Chris Roy, Jim Raney, Bonnie Walters, Ethan Gerber, Tim Cole Mgr./E.D.

Approval of Minutes:

>Motion made by Esther, second by Ethan to approve December 5, 2018 HSOV minutes. All in favor, Motion Passed

President's Report: Julie L.

> Board election results: President- Julie Lowther

 Vice President- Mike Montgomery

 Treasurer- Amy Rogers

 Secretary- Amber Dennison

Shelter Manager’s Intake/Disposition Report: Tim Cole

>Distributed YTD through December 2018 Canine/Feline Intake Disposition Report:

 Canine Intake: 60 (YTD 864) Canine Disposition: 66 (YTD 801)
 Feline Intake: 44 (YTD 1023) Feline Disposition: 82 (YTD 1022)

Operations Report: Julie L

>Operations Committee meeting December 19, 2018. Primary areas of discussion recapped were:

-Bylaws

 -Discussed key points and answered questions

 -Board Roles

 -Discussed Key Points

 -Advised to read handout

 -Positions available are: President, Vice President, Treasurer and Secretary

-2019 Committees

 -Will be setting up for approval at February’s meeting

 -Julie sent a list of each committee and what they do

-Dumpster

 -Tim advised would be delivered by December 26th, 2018

-Washer/Dryer

 -Company will contact us when they are on the loading dock

 -Mike reports the electric is already wired for the industrial size machines

-December Adoption Specials

 -Pick you price and BOGO going well. Dogs going for reasonable price overall.

-Grant Your Grant

 -Discussed the 3 MCF funds-General, Facilities and Medical, and which to transfer our funds into

 -Agreed to split the funds, $4,000 to General, $2,000 to Facilities

 -Julie will ask Heather from MCF to attend an Ops meeting in the future

 -Euthanasia Policies

 -Board will work with Director to create a guide to decide when euthanasia is best for animal/public

 -Amber is compiling Length of Stay, Capacity for care statistics

 -Follow up from meeting with Commissioners regarding the vet policy

 -Commissioners are holding at $18,000-will not increase

 -The shelter will pay for the vet visits and medications

 -We will form a vet committee compiled of 1 to 2 board members, 1 veterinarian, 1 commissioner, 1 shelter staff and Kelly McGilton

 -Will meet regularly to improve communication

 -Treasurer will create a separate GL line for the $18,000 to help track money

 -We estimate these funds will run out mid-year

 -Jim Raney proposed a sound barrier for the main dog kennels

 -Concerned for dogs, cats and staff at noise levels

 -Amber gave him a list of potential Grant ideas/places to apply, including grants to improve the quality of life for animals while in shelters.

 -Amber suggested applying for a grant the project, including materials and labor (vs a volunteer installing)

Finance Committee Report/Treasurer(s) Report: Amy Rogers

>Presented December 2018 P&L reflecting Net Gain of $13,040.64

>Bank Balances as follows:

 Per QuickBooks as of 12/31/18 Per Bank Statement as of 12/31/18

 General $18,553.08 General $29,578.66

 Petty Cash $4.053.72 Petty Cash $4,053.72

 Special Projects $4,713.04 Special Projects $4,713.04

 Surplus $492.16 Surplus $492.16

 MCF Balances as of 10/31/18

 General $26,555.08

 Medical $17,427.94

 Facilities $34,852.03

 Schafer Trust $1,754,930.24

>Motion to accept Treasurer’s Report made by Ethan, Second by Mike, Motion carried unanimously.

Building, Grounds and Maintenance: Mike Montgomery

>Gave update on list of completed projects and ongoing projects, including but not limited to:

 Completed

 -Replaced furnace filters

 -Cleaned out drains in dog holding

 -Painted Main Dog room, lobby and hall by kitchen

 -Installed rack in rear of building for storage carriers outside

 -Hooked up heating duct in garage for winter

 Ongoing Partial List

 -Finish lighting upgrade

 -Install door to storage room

 -Paint kennels/hallway

 -Install new washer/dryer

 -Install new lights, light switches throughout shelter, install new receptacles in garage

Homeward Bound Committee: Julie L for Sharon Paul via email

> Provided detailed list of all cats/kittens in foster

 -To best of knowledge there are 89 cats/kittens in foster

-7 cats/kittens transferred to rescue groups in December 2018

-57 cats/kittens were spayed/neutered in December at the Spot Clinic – All of which were paid for by Friends of Felines.

>102 dogs in foster (most are puppies to foster-to-adopt)

Public Relations Committee: Amber D for Sharon Paul via email

>HSOV Main Page as of 1/01/19: 22,006 followers and HSOV Group Page 11,111 followers.

>Petfinder, Adopt-a-pet and HSOV albums are updated daily along with updated photos for our longer residents.

>Marietta Community Foundation “Grant Your Grant” challenge was submitted – won 1st place $6000

>Amber continues posting $2 Tuesdays

>Educational pamphlets and materials have been ordered for the lobby

>Amber updated HSOV GuideStar Information and posted a link on the HSOV Website

Fundraising Committee: Ginger Eubank

>Previous Events

 -Dec 10th Furball planning

>Upcoming Events

 -January 9th, Furball Planning

 -All Sponsorship Requests have been mailed or hand delivered

Volunteer Committee: Ginger Eubank

>Previous Events

 -Dec 7th – Pop-up Adopt Shop

 -Dec 10th – Pet Your Stress Away at WVUP

 -Dec 17th – Pet Your Stress Away at MHS

 -Dec 24/25th – Volunteers helped staff at shelter

 -Dec – Workingman’s Store with WMOA

>Upcoming Events

 -Jan 4th – Pop-up Adopt Shop & Green Acres

 -Jan 21st – Marietta College Service Day @ HSOV

 -Jan Dog to Heartland and County Home

 -March 1st First Friday Pop Up & Green Acres

-March 30 Furball

 -April 5th First Friday Pop Up & Green Acres

-April 20th Throw Down for the Pound

 Sam’s Club Supply drive/Bake Sale/Adopt-a-thon

 Earth Day

Membership Committee: Amy R

>71 total members for 2018

>26 members already for 2019

>2 new in December 2018

Unfinished Business:

>None

New Business:

>None

Public Comment:

>Ginger- Expressed the need for “do/don’t” list for new adopters. Acclimation/decompression ideas on website.

>At appx. 7:45PM- Julie L. excused the public for Board to enter into Executive Session

>Julie announced the next meeting will be February 6, 2019 at 7:00 same location

>At appx. 8:45PM – Julie L. advised returning to regular session – public welcome to return – none returned

>Amy made a motion to accept pay increases for employees per the Federal minimum wage increase as discussed in Executive Session. Second by Ethan, all in favor, motion passed.

>Motion to adjourn made by Esther S. and Second by Chris R, all in favor, motion passed.

Respectfully,

Amber Dennison

HSOV Board Secretary