**HUMANE SOCIETY OF THE OHIO VALLEY**

**MONTHLY BOARD MEETING**

**January 2, 2019**

Present: Julie Lowther, Amy Rogers, Esther Salem, Mike Montgomery, Amber Dennison, Chris Roy, Jim Raney, Bonnie Walters, Ethan Gerber, Tim Cole Mgr./E.D.

Approval of Minutes:

>Motion made by Esther, second by Ethan to approve December 5, 2018 HSOV minutes. All in favor, Motion Passed

President's Report: Julie L.

> Board election results: President- Julie Lowther

Vice President- Mike Montgomery

Treasurer- Amy Rogers

Secretary- Amber Dennison

Shelter Manager’s Intake/Disposition Report: Tim Cole

>Distributed YTD through December 2018 Canine/Feline Intake Disposition Report:

Canine Intake: 60 (YTD 864) Canine Disposition: 66 (YTD 801)   
 Feline Intake: 44 (YTD 1023) Feline Disposition: 82 (YTD 1022)

Operations Report: Julie L

>Operations Committee meeting December 19, 2018. Primary areas of discussion recapped were:

-Bylaws

-Discussed key points and answered questions

-Board Roles

-Discussed Key Points

-Advised to read handout

-Positions available are: President, Vice President, Treasurer and Secretary

-2019 Committees

-Will be setting up for approval at February’s meeting

-Julie sent a list of each committee and what they do

-Dumpster

-Tim advised would be delivered by December 26th, 2018

-Washer/Dryer

-Company will contact us when they are on the loading dock

-Mike reports the electric is already wired for the industrial size machines

-December Adoption Specials

-Pick you price and BOGO going well. Dogs going for reasonable price overall.

-Grant Your Grant

-Discussed the 3 MCF funds-General, Facilities and Medical, and which to transfer our funds into

-Agreed to split the funds, $4,000 to General, $2,000 to Facilities

-Julie will ask Heather from MCF to attend an Ops meeting in the future

-Euthanasia Policies

-Board will work with Director to create a guide to decide when euthanasia is best for animal/public

-Amber is compiling Length of Stay, Capacity for care statistics

-Follow up from meeting with Commissioners regarding the vet policy

-Commissioners are holding at $18,000-will not increase

-The shelter will pay for the vet visits and medications

-We will form a vet committee compiled of 1 to 2 board members, 1 veterinarian, 1 commissioner, 1 shelter staff and Kelly McGilton

-Will meet regularly to improve communication

-Treasurer will create a separate GL line for the $18,000 to help track money

-We estimate these funds will run out mid-year

-Jim Raney proposed a sound barrier for the main dog kennels

-Concerned for dogs, cats and staff at noise levels

-Amber gave him a list of potential Grant ideas/places to apply, including grants to improve the quality of life for animals while in shelters.

-Amber suggested applying for a grant the project, including materials and labor (vs a volunteer installing)

Finance Committee Report/Treasurer(s) Report: Amy Rogers

>Presented December 2018 P&L reflecting Net Gain of $13,040.64

>Bank Balances as follows:

Per QuickBooks as of 12/31/18 Per Bank Statement as of 12/31/18

General $18,553.08 General $29,578.66

Petty Cash $4.053.72 Petty Cash $4,053.72

Special Projects $4,713.04 Special Projects $4,713.04

Surplus $492.16 Surplus $492.16

MCF Balances as of 10/31/18

General $26,555.08

Medical $17,427.94

Facilities $34,852.03

Schafer Trust $1,754,930.24

>Motion to accept Treasurer’s Report made by Ethan, Second by Mike, Motion carried unanimously.

Building, Grounds and Maintenance: Mike Montgomery

>Gave update on list of completed projects and ongoing projects, including but not limited to:

Completed

-Replaced furnace filters

-Cleaned out drains in dog holding

-Painted Main Dog room, lobby and hall by kitchen

-Installed rack in rear of building for storage carriers outside

-Hooked up heating duct in garage for winter

Ongoing Partial List

-Finish lighting upgrade

-Install door to storage room

-Paint kennels/hallway

-Install new washer/dryer

-Install new lights, light switches throughout shelter, install new receptacles in garage

Homeward Bound Committee: Julie L for Sharon Paul via email

> Provided detailed list of all cats/kittens in foster

-To best of knowledge there are 89 cats/kittens in foster

-7 cats/kittens transferred to rescue groups in December 2018

-57 cats/kittens were spayed/neutered in December at the Spot Clinic – All of which were paid for by Friends of Felines.

>102 dogs in foster (most are puppies to foster-to-adopt)

Public Relations Committee: Amber D for Sharon Paul via email

>HSOV Main Page as of 1/01/19: 22,006 followers and HSOV Group Page 11,111 followers.

>Petfinder, Adopt-a-pet and HSOV albums are updated daily along with updated photos for our longer residents.

>Marietta Community Foundation “Grant Your Grant” challenge was submitted – won 1st place $6000

>Amber continues posting $2 Tuesdays

>Educational pamphlets and materials have been ordered for the lobby

>Amber updated HSOV GuideStar Information and posted a link on the HSOV Website

Fundraising Committee: Ginger Eubank

>Previous Events

-Dec 10th Furball planning

>Upcoming Events

-January 9th, Furball Planning

-All Sponsorship Requests have been mailed or hand delivered

Volunteer Committee: Ginger Eubank

>Previous Events

-Dec 7th – Pop-up Adopt Shop

-Dec 10th – Pet Your Stress Away at WVUP

-Dec 17th – Pet Your Stress Away at MHS

-Dec 24/25th – Volunteers helped staff at shelter

-Dec – Workingman’s Store with WMOA

>Upcoming Events

-Jan 4th – Pop-up Adopt Shop & Green Acres

-Jan 21st – Marietta College Service Day @ HSOV

-Jan Dog to Heartland and County Home

-March 1st First Friday Pop Up & Green Acres

-March 30 Furball

-April 5th First Friday Pop Up & Green Acres

-April 20th Throw Down for the Pound

Sam’s Club Supply drive/Bake Sale/Adopt-a-thon

Earth Day

Membership Committee: Amy R

>71 total members for 2018

>26 members already for 2019

>2 new in December 2018

Unfinished Business:

>None

New Business:

>None

Public Comment:

>Ginger- Expressed the need for “do/don’t” list for new adopters. Acclimation/decompression ideas on website.

>At appx. 7:45PM- Julie L. excused the public for Board to enter into Executive Session

>Julie announced the next meeting will be February 6, 2019 at 7:00 same location

>At appx. 8:45PM – Julie L. advised returning to regular session – public welcome to return – none returned

>Amy made a motion to accept pay increases for employees per the Federal minimum wage increase as discussed in Executive Session. Second by Ethan, all in favor, motion passed.

>Motion to adjourn made by Esther S. and Second by Chris R, all in favor, motion passed.

Respectfully,

Amber Dennison

HSOV Board Secretary